

1	<u>Introduction</u>
2	Particulars of Organization Functions and Duties
3	<u>Powers and Duties of Officers and Employees</u>
4	<u>Rules, Regulations, Instructions, Manual and Records for Discharging Functions</u>
5	Particulars of any arrangement that exists for consultation
6	<u>A statement of the categories of documents that are held by or under its control</u>
7	<u>A Statement of Boards, council, committees and other bodies Constituted as its part</u>
8	<u>The names, designations and other particulars of the Public Information Officers</u>
9	<u>Procedure followed in Decision Making Process</u>
10	<u>Directory of Officers and Employee</u>
11	<u>The Monthly Remuneration Received By Each of its Officers</u>
12	<u>The Budget Allocated to each Agency</u>
13	<u>The Manner of Execution of Subsidy Programmes</u>
14	<u>Particulars of Recipients of Concessions, permits or Authorization granted by it</u>
15	<u>Norms set by it for the discharge of its functions</u>
16	<u>Information available in an electronic form</u>
17	<u>Particulars of the facilities available to citizens for obtaining information</u>
18	<u>Other Useful Information</u>
18	Information related to Procurement
19	Public Private Partnership

20	Transfer Policy and Transfer Order
21	RTI Application received and their responses
22	CAG and PAC paras
23	Citizens Charter
24	Discretionary and Non-discretionary grants
25	Foreign Tours of CM/Ministers/Officer

MPUVN - Right to Information

Chapter-2 (Manual-1)

Particulars of Organization Functions and Duties

2.1 Objective Purpose of the public authority

- As per Memorandum of Articles & Association of M.P. Urja Vikas Nigam Ltd.

2.2 Mission / vision Statement of the public authority

- Installation of devices related to non-conventional energy sources in the public interest.

2.3 Brief history of the public authority and context of its formation

- M.P. Urja Vikas Nigam Ltd., was incorporated as a company under the company act of 1956 on 25th August, 1982 with the main objective of promotion of non conventional energy sources and energy conservation. Work in the field of non-conventional energy sources was started since the inception of the Nigam and the Govt. of India has awarded from time to time Nigam for major achievements in this field. The working areas of this Nigam in the State of Madhya Pradesh.
- The Board of the Directors has minimum two and maximum nine members. Who are nominated by the Govt. of M.P. At present the members of the Boards are as under:

1.	Shri Sanjay Dubey IAS	Chairman
2.	Shri Karmveer Sharam IAS	Managing Director
3.	Shri Sanjay Dubey IAS	Director
4.	Shri Vivek Kumar Porwal IAS	Director
5.	Shri Ajay Choubey	Director

Nigam has 19 District Offices headed by District Renewable Energy Officers. Financial and Administrative controlled by the Head office at Bhopal.

2.4 Duties of the public authority

- To promote install advertise various devices of non-conventional energy sources in the public interest.

2.5 Main activities of the public authority

- To work in the field of non-conventional energy sources.

2.6 List of services being provided by the public authority with a brief write up on their activities.

- The main objectives of the Nigam are as under; -
To work in the field of non conventional energy like Solar, Wind, Biomass, Biogas, to generate electricity as per the norms given by MNRE.
- Works related to Energy Audit.
- Works related to Energy Conservation.

2.7 Organizational structure Diagram at various levels namely; State, directorate, region, district block etc. (whichever is applicable)

- Nigam has 19 District Offices headed by District Renewable Energy Officers. Financial and Administrative controlled by the Head office at Bhopal.(Please refer Manual 9)

2.8 Expectation of the public authority from the public for enhancing its effectiveness and efficiency.

- In the interest of public it is expected that they may use more and more devices related to non conventional energy sources.

2.9 Arrangements and methods made for seeking public participation / contribution.

- As per the norms fixed by the Govt. of Madhya Pradesh

2.10 Mechanism available for monitoring the service delivery and public grievance resolution.

2.11 Addresses of the main office and other offices at different levels.

- M.P. Urja Vikas Nigam Ltd., Urja Bhawan, Shivaji Nagar, Link Road No.2, Bhopal-462016
- For other offices please refer manual No. 9

2.12 Morning hour sof the office:10AM

Closing hours of the office 6 PM

(Except Govt. Holidays)

MMPUVN - Right to Information

Chapter-2 (Manual-1)

Particulars of Organization Functions and Duties

2.1 Objective purpose of the public authority

- As per the Memorandum of Articles & Association of M.P. Urja Vikas N

2.2 Mission / vision Statement of the public authority

- Installation of devices related to non-conventional energy sources in the p

2.3 Brief history of the public authority and context of its format

- M.P. Urja Vikas Nigam Ltd., was incorporated as a company under the company act of 1956 on 25th of promotion of non conventional energy sources and energy conservation. Work in the field of n started since the inception of the Nigam and the Govt. of India has awarded from time to time Niga The working areas of this Nigam in the State of Madhya Prades
- The Board of the Directors has minimum two and maximum nine members. Who are nominated members of the Boards are as under:

1.	1. Shri Sanjay Dubey IAS	Chairman
2.	2. Shri Karmveer Sharma IAS	Managing Director
3.	3. Shri Sanjay Dubey IAS	Director
4.	4. Shri Vivek Kumar Porwal IAS	Director
5.	5. Shri Ajay Choubey	Director

Nigam has 19 District Offices headed by District Renewable Energy Officers. Financial and Administrative Bhopal.

2.4 Duties of the public authority

- To promote install advertise various devices of non-conventional energy sources i

2.5 Main activities of the public authority

- To work in the field of non-conventional energy sources

2.6 List of services being provided by the public authority with a brief write up

• The main objectives of the Nigam are as under; -
To work in the field of non conventional energy like Solar, Wind, Biomass, Biogas, to generate electri

- Works related to Energy Audit.
- Works related to Energy Conservation.

2.7 Organizational structure Diagram at various levels namely; State, directorate, region, d applicable)

- Nigam has 19 District Offices headed by District Renewable Energy Officers. Financial and Administ Bhopal.(Please refer Manual 9)

2.8 Expectation of the public authority from the public for enhancing its effective

- In the interest of public it is expected that they may use more and more devices related to n

2.9 Arrangements and methods made for seeking public participation / c

- As per the norms fixed by the Govt. of Madhya Pradesh

2.10 Mechanism available for monitoring the service delivery and public griev:

2.11 Addresses of the main office and other offices at different lev

- M.P. Urja Vikas Nigam Ltd., Urja Bhawan, Shivaji Nagar, Link Road No.2, B
- For other offices please refer manual No. 9

2.12 Morning hours of the office: 10AM

Closing hours of the office : 6 PM
(Except Govt. Holidays)

Chapter – 3 (Manual –2)

Powers and Duties of Officers and Employees

1 Please provide details of the powers and duties of officers and organization.

Administrative Powers ANNEXURE "X"

S.No	Powers/Items	DESIGNATION						
		AT HEAD OFFICE					AT DISTRICT OFFICE	
		CE	SE	EE/DEC C PPD/Se ction Incharg e	CFA	AO/PR O/Sec tion In charge	DRE O	Acc ts. I/c of DRE O AA O/J AO)
1	2	3	4	5	6	7	8	9
1	To approve Tour Programme, TA Bills, Tour Diaries etc. while on tour, as per rules	Full power for staff under him within state.	Full power for staff under him within state.	Full power for staff within state for DECC and PD.	Full power for staff under him within state	Full power for staff under him within state for Admn. Officer.	Full power for staff under him within state.	For class I & II officers MD will sanction ----
2	To approve tour/Temp. Advance to staff as per rules.	Full powers for staff under him.	Full power for staff under him.	Full power for staff within state for	Full powers for staff under him for	Full power for staff under	Full power for staff under	In absence of DREO

			him.	DECC and PD.	Admn. Officer.	him and rest of class III & class IV staff at H.O. with A.O.	him.		
3.	To approve 1. Medical Advance to staff upto 3 months salary as per rule 2. Grain & festival advances as per rule	—	—	—	Full powers	—	Full powers for staff under him. Full powers for staff under him.	—	
1	2	3	4	5	6	7	8	9	
4	Granting annual increments as per rules	—	—	—	FULL POWERS	—	full powers (Admn Officer) class III & IV	—	For C 11 offices
5	Fixation of Pay as per rule	—	—	—	FULL POWERS	—	—	—	—
6	Approval of HRA to staff as per rules against declaration under copy to (Admn. Officer)	—	—	—	FULL POWERS	—	Full powers for staff under him	—	—

7	Approval of HR to staff as per					full powers (Admn Officer) class III & IV	Full power s for staff under him		
8	rules Sanction of PF with drawl etc.as per rules				FULL POWER S				
9	Sanction of various allowances as per rules like CA/CCA/WA etc.				FULL POWER S		full power s (Admn Officer) class III & IV	Full power s Adm n.Offi cer	For Cl: 11 offi sentic
10	Sanction of leave to subordinate staff 1.Casual Leave 2.EL/HPL/ Com.leave	Full powers for staff under him	Full power s for staff under him	Full powers for staff under him	Full powers for staff under him	Full powers for staff under him	Full power s for staff under him.		Chairn sentic M.D w of all € his per With
11	To represent the Nigam, sign contracts, boards etc. as per rule.	Full powers with the approval of MD in respect of technical matters	---	Full powers DECC/PD/EE with the approval of MD in respect of tech. matters	Full powers with the approval of MD in respect of financial matters	Full powers AO(Admn)with the approval of MD in respect of Administrative &	Full Power s with approval of MD as per all matters		

						other matters			
12	To approve conferences, seminars, exhibitions, meets, workshop etc. & to approve participation, training etc. hosted by others as per rules.	Upto Rs.5000/-per programme at time for subject to budgetary provisions and work allocation.	Upto Rs.5000/-per programme at time for subject to budgetary provisions and work allocation.	Upto Rs.5000/-per programme at time for subject to budgetary provisions and work allocation.	—	—	Upto Rs. 2000/- at a time per programme subject to budgetary provision	—	Post f to be c MD
13	To sanction telephone posted & telegram electricity and water expenses as per rules.	—	—	—	Full powers subject to prescribed ceiling and budgetary provision.	—	Full powers subject to prescribed ceiling and budgetary provision.	Full powers subject to DREO set prescribed ceiling and budgetary provision.	
14	(A) Repairs & servicing of vehicles as per rules.	Upto Rs. 3000/- per annum for the vehicle allotted	Upto Rs. 3000/- per annum for the vehicle	Upto Rs. 3000/- per annum for the vehicle allotted to him	Upto Rs. 3000/- per annum for the vehicle allotted to him &	Upto Rs. 3000/- per annum for the vehicle allotted to him &	Upto Rs. 1000/- per annum for the vehicle	—	

		to him & subject to sanction budgetary limit.	he allotted to him & subject to sanction budgetary limit.	subject to budgetary limit.	subject to sanction budgetary limit.	subject to sanction budgetary limit.	he allotted to him & subject to sanction budgetary limit.		
	(B) To sanction advances for the maintenance repairs and servicing of vehicles as per rules subject to budgetary provisions and prescribed ceiling.	—	—	Full powers vehicle section incharge	—	—	—	—	In : vehicle wil
15	To grant technical sanction for all works/supply relating to each projects/programme including deposit works as per rules	Full power	Upto Rs. 5.00 lacs at a time	Upto Rs. 5.00 lacs at a time for DECC/EE/ PD/inchar SE's of each project / programme / subject to an annual ceiling of Rs. 20.00 lacs.	—	—	Upto Rs. 3.00 lacs at a time subject to an annual ceiling of Rs. 20.00 lacs	—	
16	(A) To grant administrative sanction for all works/supply relating to each projects/programme	Upto Rs. 05.00 lacs at a time	Upto Rs. 3.00 lacs at a time	Upto Rs. 03.00 lacs at a time subject	—	—	Upto Rs. 2.00 lacs at a time	—	For M crore and BOD A/S. , will b

	including deposit works as per approved rates.	subject to an annual ceiling of Rs. 50 lacs	time to an annual ceiling of Rs. 20 lacs for EE/CECC /PD/section I/C			subject to an annual ceiling of Rs. 20.00 lacs		purchase as per comm all
	(B) To issue work order/supply order on approved rate including deposit works subject to AS/TS as per rules.	_d0_	_d0_	_d0_			_d0_	-
17	Repair and O&M of projects maintained by the Nigam including deposit works as per rules	Upto Rs. 00.25 lacs at a time subject to maximum of Rs. 1.0 lacs year	Upto Rs. 00.10 lacs at a time subject to maximum of Rs. 0.50 lacs year	Upto Rs. 00.10 lacs at a time subject to maximum of Rs. 0.50 lacs year for DECC/PD			Upto Rs. 00.10 lacs at a time subject to maximum of Rs. 0.50 lacs year	For M 5.00 l; beyor wil
18	To sanction reimbursement of telephone bill as per the rules subject to				Full Power subject to		Full Power subject to	

Financial Powers							
		AT HEAD OFFICE					
S. No	Powers/Items	CE	SE	EE/DECC PPD/Section In Charge	CFA	AO/PRO/Section In charge	
1	2	3	4	5	6	7	
1	To pass for payment adjustment/ salary bills/ telephone, postage telegram etc. & water conveyance T.A. LTC, medical, contingent bills etc. and all other third party and project payments after administrative approval.	-	-	-	Full Power	-	
2	To sanction advances to Staff as per rules.	-	-	-	Full Powers	-	
3	To authorise payments against sanctioned expenditure	-	-	-	Full Powers	-	
4	To receive amounts, issuing	-	-	-	Full Powers	-	

	receipts on behalf of the Nigam							
5	To deposit statutory payments and other deductions made from salaries etc.	-	-	-	Full Power	—		
INTEGRATED POWERS (ADMINISTRATIVE & FINANCIAL)								
1	To sanction printing & stationary as per rules subject to budgetary provisions	upto Rs. 2,000/- p.a.						
2	To sanction Books & Periodicals	—	—	—	—	—		
3	To sanction entertainment exp.	upto Rs. 2,000/- p.a.	upto Rs. 1,000/- p.a.					
4	To sanction local conveyance to subordinate staff subject to budgetary provisions.	upto Rs. 100/- in each case limited to Rs.2000/- p.a.	upto Rs. 100/- in each case limited to Rs.2000/- p.a.	upto Rs. 100/- in each case limited to Rs.2000/- p.a.	upto Rs. 100/- in each case limited to Rs.2000/- p.a.	upto Rs. 100/- in each case limited to Rs.2000/- p.a.		
5	To sanction advertisement subject to budgetary provisions.	-	-	-	-	-		
6	To sanction exp. from staff welfare accounts subject to budgetary provisions.	-	-	-	-	-		
7	To sanction non recurring	-	-	-	-	-		

	contingent exp. not specifically mentioned elsewhere. (Day to day all revenue expenditure inclusive of contingent bills)						
--	--	--	--	--	--	--	--

- es:
1. As per M.P. State Govt. Employees/Officers.
 2. To work in interest of Publicity of Nigam.

Note: No power is delegated to employees below than J.O.A.

Note:

1. The above powers are subject to and within the budget allocation.
2. The technical approvals technical /sanctions and administrative approvals/ sanctions included as per above duly in prescribed formats and concerning officers will maintain the
3. All the cases of seeking administrative sanctions beyond powers of DREO shall in variab
4. The authorities exercising the integrated power shall also maintain records of sanctions
5. Under all projects technical as well as administrative sanctions of competent authority s of orders.
6. All purchase rules shall be strictly adhered to in all the cases.
7. For all the deposit works the supervision charges will be taken as per applicable rates.
8. The works / supply up o the amount of Rs. 25,000/- shall be executed on quotation bas will be called. The amendment in purchase rules will be applicable with immediate effect.

The rest of powers are with MD MP UVN



Chapter – 4 (Manual – 3)

***Rules, Regulations, Instructions, Manual and Records for
Discharging Functions***

**4.1 Please Provide list of rules, regulations, instructions, Manual and records held
Under its control or used by its employees for discharging functions as per the following format. This for
Name /title of**

Type of document :

1. M.P. Urja *Vikas* Nigam Ltd., Karamchari / Adhikariyon ke seva Bharti, Seva Shar
aur Apeal Niyam 1989
2. M.P. Urja Vikas Nigam Ltd., Store & Purchase rule 1998.
3. M.P. Urja Vikas Nigam Ltd., employees TA/DA rules.
4. Policy of State Govt. related to generate energy/electricity by Non conventional sc
5. For the execution of civil work in Corporation Works department manual is
6. As per the guidance of directions issued by M.P. Urja Vikas Nigam Ltd /MNRE fr

Brief Write up on the Document

As above.

From where, one can get a copy of rules, regulations Instructions, manu

Address Managing Director, M.P. Urja Vikas Nigam Ltd., Bhopa

Telephone No: 0755-2553595 / 2556566

Fax : 0755- 2553122

Email: cmpuvn@bsnl.in

Others NIL

Fee charged by the department for a copy of rules, Regulations, instructions, manual and recc

Chapter – 5 (Manual – 4)

Particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation thereof

Formulation of Policy

5.1 Whether there is any provision to seek consultation/ participation of public or its representatives for form policies? If there is, please provide details of such policy in following format.

- 1 Formulation of policy of all subjects/works is done by MNES, Govt. of India and Energy Deptt., Govt. of M.P.
- 2 For the execution of all the policies decided by MNBES/Govt.of M.P. BOD decides the procedure.Board consist Chairman and members in which few are from outside.

Implementation of Policy

5.2 Whether there is any provision to seek consultation participation of public or its representatives for imple of policies? If there is, please provide details of provisions in following format.

S.No.	Subject/Topic	Is it mandatory to ensure public participation Yes/No.	Arrangements for seeking public participation
1.	Remote Village Electrification	Yes	1.Proposal approves from GramSabha2. A committee forms for Implementati Maintenance.3. Two persons selected by GramSabha/ Gram Panchayat/ Gram Samiti are trained foroperation & maintenance of thesystems.
2	Solar Photovoltaic System	Yes	Proposals received from beneficiary / institution
3	Energy Park	No	
4	Integrated Rural Energy Planning Programme	No	Programme is discontinued by MNRE since 2007-08.

5	Biomass Gasification	No	-
6	Solar Thermal	No	-
	1. Solar Cooker	No	-
	2. Solar Water Heating System	No	-
	3. Solar Photovoltaic System	No	-
7	Wind Energy Programme	No	-
8	Energy Audit Programme	No	-
9	Go Samwardhan Se Swawlamban Project	No	-
10	National Biogas & Food Management Programme	No	-
11	Energy from Industrial & Urban Waste	No	-
12	Aditya Solar Shop	No	No
13	Administration & Establishment	No	-
14	Finanace & Accounts	No	-
15	Confidential section	No	-
16	Vidhan Sabha Section	No	No
17	Satarkta Section	No	No
18	Mahila Utpidan Setion	No	No
19	Library	No	No

MPUVN - Right to Information

Chapter – 6 (Manual – 5)

A statement of the categories of documents that are held by or under its control

6.1 Use the format given below to give the information about the official documents. Also mention the place where they are available for e.g. at secretariat level, directorate level, others (Please mention the level in place of writing “Others”).

S.No	Category of the document	Name of the document & its introduction In one line	Procedure to obtain the document	Place where available
1	2	3	4	5
1.	Remote Village Electrification	1.General Information of the Programme. 2. Information regarding Project.	On application in prescribed format.	Conc Proje
2	Solar Photovoltaic System	1.General Information of the Programme. 2. Information regarding Project.	On application in prescribed format.	Conc Proje
3	Energy Park	1.General Information of the Programme. 2. Information regarding Project.	On application in prescribed format.	Conc Proje
4	Integrated Rural Energy Planning Programme	Programme is discontinued by MNRE since 2007-08.	On application in prescribed format.	Conc Proje
5	Biomass Gasification	Information regarding Project.	On application in prescribed format.	Conc Proje
6	Solar Thermal Cooker Solar Water Heating System Solar Photovoltaic System	1.Solar 2.Solar Water Heating System 3. Solar Photovoltaic System Information regarding Project.	On application in prescribed format.	Conc Proje
7	Wind Energy Programme	Information regarding Project.	On application in prescribed format.	Conc Proje
8	Energy Audit Programme	Information regarding Project.	On application in prescribed format.	Conc Proje
9	Go Samwardhan Se Swawlamban Project	Information regarding Project.	On application in prescribed format.	Conc Proje
10	National Biogas & Food Management Programme	Information regarding Project.	On application in prescribed format.	Conc Proje
11	Energy from Industrial & Urban Waste	Information regarding Project.	On application in prescribed format.	Conc Proje
12	Aditya Solar Shop	Information regarding Project.	On application in prescribed format.	Conc Proje
13	Finance & Accounts	All the available documents of Finance & Accounts at H.O.	On application in prescribed format.	Conc CFA
14	Confidential section	1.Confidential files regarding enquiry against employees/ officers. 2.Annual confidential report files of all employees/officers	As per Govt. rules	MD
15	Vidhan Sabha Section	1. Files regarding Vidhan Sabha Questions 2. Files regarding Lok Sabha Rajya Sabha Question. 3 To provide information/files to Vidhan Sabha.	As per Govt. rules	MD
16	Satarkta Section	Files regarding enquires of All the employees/ Officers From difference agencies.	As per Govt. rules	MD
17	Mahila Utpidan Setion	Disposal of complaints of women employees	As per Govt. rules	MD
18	Library	Literature based on Non conventional energy sources	As per Govt. rules	MD

Chapter –7 (Manual –6)

A Statement of Boards, council, committees and other bodies Constituted as its part

7.1 Please provide information on Boards, Councils, Committees, and other Bodies related to the pu the following form.

Name and address of the Affiliated Body

Madhya Pradesh Urja Vikas Nigam Ltd.

Type of Affiliated Body (Board, Council, Committees, Other Bodies)

Board (A company registered under Company's Act 1956). Brief introduction of the Affiliated Body

Establishment Year, Objective (Main activities)]

Madhya Pradesh Urja Vikas Nigam is a Govt. Company registered under Company's Act 1956 and established on 25th August 1981. The main functions of the Company is to execute the work of Non conventional, Energy Conservation and Audit in whole M.P. As per provision of the Act, there shall be not more than two nos. of directors and maximum nine numbers of directors. Govt. is empowered to nominate them. (for details please refer Memorandum of Understanding of the Company). Role of Affiliated Body (Advisory / Managing Executive / Others)Executive. Structure and Membership: Presently company has five members (Directors)

- | | | |
|----|-----------------------------|-------------------|
| 1. | Shri Sanjay Dubey IAS | Chairman |
| 2. | Shri Karmveer Sharma IAS | Managing Director |
| 3. | Shri Sanjay Dubey IAS | Director |
| 4. | Shri Vivek Kumar Porwal IAS | Director |
| 5. | Shri Ajay Choubey | Director |

Managing Director

Address of Main Office and its Branches

Madhya Pradesh Urja Vikas Nigam Ltd.,

" Urja Bhawan", Main Road No.2,

Near Durga Petrol Pump, Shivaji Nagar,
Bhopal.

For branch officer (DREO offices) please see manual – 7.Frequency of Meetings

At least in every three months.

Can public participate in the meeting?

No.

Are minutes of the Meetings prepared?

Yes

1	Karmveer Sharma IAS	Managing Director	0755	2553595		2558417	Urja Bhawan, Main Road No. Nagar, Bhopal
---	------------------------	----------------------	------	---------	--	---------	---

Chapter – 9 (Manual –8)

Procedure followed in Decision Making Pro

- 9.1 What is the procedure, followed to take a decision for various matters? Rule of Business Manual, and other rules/regulations etc. can be made).
- Govt. has authorized Managing Director/B.O.D. to take decision for various matters.
- 9.2 What are the documented procedure/ laid down procedures/Defined Criteria for important matters? What are different levels through which a decision is taken?
- Board of Directors is competent to take decision on such matters.
- 9.3 What are the arrangements to communicate the decision to the public?
- Public Relation Officer has been appointed to communicate the decision to the public.
- 9.4 Who are the officers various levels whose opinions are sought for the process of decision-making?
- Related Project In charge/ controlling Officer/ Managing Director/BOI whose opinions are sought for the process of decision-making.

9.5 Who is the final authority that wets the decision?

- MD/BOD is final authority.

9.6 Please provide information separately in the following format for the impor by the public authority.

Sl. No.	
	<p>Subject on which the decision is to be taken</p> <ol style="list-style-type: none"> 1. Technical (for implementation) 2. Related to Admn./Establishme 3. Related to Finance & Accounts
	<p>Guideline/ Direction, if any</p> <ol style="list-style-type: none"> 1. Technical – Guidelines/ directi 2. Admn./Establishment - As pe 3. Finance & Accounts – As per Co Act 1956/ As per Govt. rules.
	<p>Process of Execution</p> <p>Policies regarding implementation of prc directions.</p>
	<p>Designation of the officers involved in decision making</p> <p>Concerned Section Officer/ DREOs/ MD/</p>
	<p>Contact information of above mentioned officers</p> <p>MPUVN, Main Road No.2, Shivaji Nagar, B</p>
	<p>If not satisfied by the decision, where and how to appeal</p> <p>MD/BOD, MPUVN, Main Road No.2, : (Administrative Deptt.), Mantralaya, Bho</p>

AssistantAssistant Public Information Officers:

SN	Name	Designation	STD Code		
1	2	3	4		
1	Shri Alok Vyas	DREO Indore/ Dhar/ Badwani	0731		

2	Shri VK Gaikwad	DREO Bhopal/ Sehore	0755		
3	Shri PK Shandilya	DREO Raisen/ Vidisha/ Rajgarh	07379		
4	Shri S. k. Faruqi	DREO Hoshangabad/ Harda/ Betul	07574		
5	Shri SV Bajaj	DREO Ujjain/ Shajapur/ Dewas	0734		
6	Shri Ashok Gupta	DREO Mandsaur/ Neemuch/ Ratlam	07422		
7	Shri Alok Vyas	DREO Khandwa/ Khargone/ Burhanpur	0733		
8	Shri R.K.Parashar	DREO Jhabua /SHAJAPUR	07392		
9	Shri SKS Chouhan	DREO Gwalior/Dati/ Bhind/Morena/Sheopur			
10	Shri- B.P.SBhadoria	Murena(H.O. Gwalior)			
11	Shri S.K. Thorat	DREO Guna / Shivpuri/ Ashoknagar	07542		
12	Shri P.K. Tiwari	DREO Jabalpur/ Narsinghpur / Mandla/ Dindori/Katni	0761		
13	Shri PK Kanoje	DREO Chhindwara/ Seoni/ Balaghat	07162		
14	Shri CB Singh	DREO Chhattarpur/ Panna/ Tikamgarh	07682		
15	Shri CB Singh	DREO Sagar/ Damoh	07582		

DeDepartment Appellate Authority:

S.No.	Name	Designation	STD Code	Phone No.		Fax		
				Office	Home			
1	S Mohanty	S.R.S.R. Managing Director	0755	2553595		2558417		

3

7	Mrs.Vandhina Chatterji	A.E.E.	0755	2553595			
8	Shri T.K.Ratnawat	A.E.E.	0755	2553595	9827074452		
9	Shri Ajay Shukla	A.E.E.	0755	2553595	2422919		
110	Shri B.K.Vyas	A.E.E.	0755	2553595	9406534414		
211	Shri Ajit Kumar Jain	Addl.Asst.Eng.			9425359312		
12	Shri Ashok jain	Addl.Account Officer	0755	2553595	2770932		
13	Smt.Jyoti Shrivastava	Addl.P.S.	0755	2553595	--		
14	Smt.Neeta Pulsule	Addl.P.S.	0755	2553595	--		
15	Shri O.P.Sharma	Addl.Asst.Account Officer	0755	2553595	9425377302		
16	Shri K.K.Pandey	Addl.Asst.Account Officer	0755	2553595	--		

17	Shri K.C.Parmar	Account Asst.	0755	2553595	--	255	
18	Shri Akhilesh Tripathi	Addl.Asst.Programe r	0755	2553595	--	255	
19	Shri Arvind Shrivastava	Steno Grapher	0755	2553595	--	255	
20	Smt.Archana Shukla	Junior Assistant	0755	2553595	--	255	
21	Ku.Sharmila Wane	Junior Assistant	0755	2553595	--	255	
22	Shri D.S.Rajwar	Junior Assistant	0755	2553595	--	255	
23	Ku.Khemwati Raikwar	Junior Assistant	0755	2553595	--	255	
24	Smt.Trapti Purania	Junior Assistant	0755	2553595	--	255	
25	Smt.Madhu Tamrkar	Junior Assistant	0755	2553595	--	255	

526	Shri Shivakant Tripathi	Junior Assistant	0755	2553595			
527	Shri B.S.Negi	Junior Assistant	0755	2553595			
28	Shri Gambhir Singh	Junior Assistant	0755	2553595			
29	Shri C.P.Joshi	Junior Assistant	0755	2553595	cpjoshi6		
30	Smt.Sharda Rawat	Junior Assistant	0755	2553595			
531	Shri Laxman Das Sahni	Mechanic	0755	2553595			
532	Shri B.L.Malviya	Carpenter	0755	2553595			
633	Shri Suresh Malviya	Driver	0755	2553595			

34	Shri Gul Khan	Driver	0755	2553595		
635	Shri Shafiq Ahmed	Driver	0755	2553595		
636	Shri javed Ali	Driver	0755	2553595		
637	Shri Sabir Ali	Driver	0755	2553595		
638	Shri Arif Ali	Driver	0755	2553595		
739	Shri Aman Khan	Driver	0755	2553595	amank	
740	Shri Bheem Sen Nai	Peon/Helper	0755	2553595		
41	Shri Mohd Haneef	Peon/Helper	0755	2553595		
742	Shri Jagdish Malviya	Peon/Helper	0755	2553595		
743	Jagannath Malviya	Peon/Helper	0755	2553595		
744	Shri P.Sen	Peon/Helper	0755	2553595		
745	Shri javed Khan	Peon/Helper	0755	2553595		
746	Shri Durga Bahadur	Peon/Helper	0755	2553595		

847	Shri Manik Rao Gaghbaiya	Peon/Helper	0755	2553595		
848	Shri Prahalad Jhaba	Peon/Helper	0755	2553595		
849	Shri Haridas Arya	Peon/Helper	0755	2553595		
850	Shri Ramadhin nai	Peon/Helper	0755	2553595	ramadhe	
851	Shri Chabilal Sharma	Peon/Helper	0755	2553595		
852	Shri Uma Shankar Sharma	Peon/Helper	0755	2553595		
853	Shri Premdhar napit	Peon/Helper	0755	2553595		
854	Shri narayan Bahadur	Peon/Helper	0755	2553595		
855	Shri Mohar Singh	Peon/Helper	0755	2553595		
856	Shri Salakram Narware	Peon/Helper	0755	2553595		
957	Shri Vishram Dohre	Peon/Helper	0755	2553595		
958	Smt.Prabha Dubey	Peon/Helper	0755	2556526		
959	Smt.Saroj Kushwah	Peon/Helper	0755	2556526		

म.प्र.ऊर्जा विकास निगम लि०, के जिला अक्षय ऊर्जा अधिकारी कार्यालयों की जान

क्र.	अधिकारी का नाम	मोबाईल नं.	संबद्ध जिले	म.प्र.ऊर्जा विकास निगम कार्यालयों का पता
1		9893292928	भोपाल (शहरी)	"गोमती विला" 273, जोन-2 नगर भोपाल (शहरी)
3	श्री पी.के. शांडिल्या	9425365774	उज्जैन	विशाल काम्पलेक्स खण्ड 'अ' आर.टी.ओ. आफिस के पास, ३ रोड, उज्जैन.
4			ग्वालियर	राम कृष्ण आश्रम के पास, थार ग्वालियर
5	श्री एस.एल. बजाज	9827222217	मंदसौर/रतलाम/नीमच	एल.आइ.जी., ए-22, जनता क (म.प्र.)
6			खण्डवा/ बुरहानपुर	भवन क्रमांक 01, लोकमान्य टि रमा कालोनी, खण्डवा म.प्र.
7	श्री सुनील गहुखेडकर	9425871982	छिंदवाड़ा	श्री रमा कॉलोनी 'दीपरेखा भव
8	श्री राजकुमार पाराशर	9827239152	झाबुआ/ अलीराजपुर	174, चैतन्य मार्ग, कल्याणपुरा
9	श्री ए.के. गुप्ता	9407136260	इंदौर/धार	प्लॉट नं.-11, अग्रवाल नगर, 3
10				उप संचालक कृषी के पास, दि महोबा रोड, छतरपुर
11			होशंगाबाद/हरदा	बैंक ऑफ बड़ोदा के सामने, म होशंगाबाद.
12	श्री पी.के. तिवारी	9425165435	जबलपुर/कटनी/ डिंडौरी	ब्लाक नं.-10, जे.डी. काम्पलेव जबलपुर.
13	श्री संजय थौराट	9300607671	गुना	एन-51, हाउसिंग बोर्ड कॉलोनी गुना.
14			सागर/टीकमगढ़/दमोह	एच.आई.जी.-27, नारायण हाणि पदमाकर नगर, मकरोनिया, स
15			रीवा/अनूपपुर/ उमरिया	चौरसिया धर्मकांटा के बगल में गेट के सामने, रीवा.
16	श्री दीपक बुलानी	9229924836	शाजापुर/आगर	आनन्द नगर, जिला कलेक्टर सामने, जोशी भोजनालय के प शाजापुर.
17			विदिशा	हलाली कॉलोनी के सामने, अ चौराहा, सागर रोड विदिशा.
18			मुरैना/श्योपुर	भवन क्रं.-एम-430, न्यू हाउसिंग मुरैना.
19	श्री टी.के. श्रीवास्तव	9826999049	दतिया	रानी लक्ष्मी बाई स्कूल के साम सीता सागर दतिया
20			रायसेन	प्रथम तल घाटम पुरा, वार्ड नं.

				भोपाल हाईवे, रायसेन
21			बालाघाट	भवन क्रमांक 271 (प्रथम तल), शहीद भगत सिंह मार्ग, मारडीव बालाघाट म.प्र.
22	श्री राजेन्द्र गोयल	9827502858	खरगोन / बड़वानी	भवन क्र.-एच.बी.-38, नई हाउस कॉलोनी, खरगोन (म0प्र0)
23			सिवनी	नवनीत कॉलोनी, जबलपुर रोड, सिवनी (म0प्र0)

24			बैतुल	मोती वार्ड, न्यू बैतुल स्कूल के चौक, कोठी बाजार, बैतुल (म0
25	श्री श्री उदय फडनीस	9926920193	राजगढ़	वार्ड क्र.-13 में प्लॉट न.-03 कंपनी के पास मानकामनेश्वर (म0प्र0)
26			सीहोर	क्र. 91 हाउसिंग बोर्ड कॉलोनी, नगर, सीहोर (म0प्र0)
27	श्री शिवकुमार बादल	9826408464	भिण्ड	पुराना पंचासा लाईन कस्बा, गि
28	श्री पी.के. कनोजे	9424704394	नरसिंहपुर	भवन क्र.-एम.आई.जी.-८-19, हाउसिंग बोर्ड कॉलोनी, रोटरी शंकराचार्य वार्ड नरसिंहपुर म.प्र.
29	श्री दीपक बुलानी	9229924836	देवास	ब्लॉक न.-5, पैकी प्लॉट न.-1 रोड, देवास (म.प्र.)
30			शिवपुरी	फतेहपुर टोगरा, ए.बी.रोड के पा
31			सीधी / सिंगरौली	प्रभा सदन, गौतम निवास, बेलहा नगर, वार्ड न.-2, सीधी (म.प्र.)
32			सतना	पौराणिक टोला, सिविल लाइन निगम बंगले के सामने, सतना.
33	श्री बी.के. शर्मा	9425196019	अशोक नगर	मकान नं. 397, वार्ड क्रमांक 3 अशोक नगर
34			शहडोल	पालीटेक्नीक के सामने वार्ड क्र 127 / 06, पाण्डव नगर शहडोल
35	श्री पी.के. तिवारी	9425165435	मण्डला	सरदार पटेल वार्ड, शिवपुरी क मण्डला (म.प्र.)

MPUVN - Right to Information

Chapter - 11 (Manual - 10)

The Monthly Remuneration Received By Each of its Officers
And Employees, Including the System of Compensation as
Provided in Regulations

11.1 Please provide information in following format.

S.No.	Name of Employee	Designation	Pay	Compensation/Compensatory Allowance	The Prodedure to determine the remuneration as given in the regulation
1	KARMVEER SHARMA	MD	133732.00		As per Govt.
2	SHRIKANT DESHMUKH	SE	227144.00		As per Govt. Rules
3	UDAY PHADNIS	Add. EE	124148.00		As per Govt. Rules
4	U.S. ARORA	AE	108672.00		As per Govt. Rules
5	S.V.BAJAJ	DREO	173650.00		As per Govt. Rules

6	B.K.SHARMA	DREO	168647.00		As per Govt. Rules
7	P.K.KANOJE	Add. EE	188837.00		As per Govt. Rules
8	JYOTI SHRIVASTAVA	Add. PS	140003.00		As per Govt. Rules
9	S.K. GAHUKHEDKAR	add.Asst. Tech. Officer	146585.00		As per Govt. Rules
10	GIRISH KUMAR CHULET	Asst.	115700.00		As per Govt. Rules
11	OM PRAKASH SHARMA	Add. AAO	131902.00		As per Govt. Rules
12	GULKHAN	Driver	74463.00		As per Govt. Rules
13	ARIF ALI	Driver	74491.00		As per Govt. Rules
14	SHAFIQUE AHMED	Driver	74491.00		As per Govt. Rules
15	SYED SABIR ALI	Driver	74463.00		As per Govt. Rules
16	B.L.MALVIYA	CARPENTER	72301.00		As per Govt. Rules
17	BHIM SEN GAUTAM	Mechanic	73384.00		As per Govt. Rules
18	OM PRAKASH RAI	HELPER	63529.00		As per Govt. Rules
19	R.K.PATIL	HELPER	62577.00		As per Govt. Rules
20	PRAKASH SALUNKE	Mechanic	115179.00		As per Govt. Rules
21	BHIM SEN NAI	Peon	63529.00		As per Govt. Rules
22	BACHAN SINGH NEGI	Jr. Asst.	83793.00		As per Govt. Rules
23	MATADEEN VERMA	HELPER	62577.00		As per Govt. Rules
24	MOHD.HANEEF	HELPER	63529.00		As per Govt. Rules

25	SANDEEP SARAN	TA	152737.00		As per Govt. Rules
26	AJIT JAIN	Add. EE	157432.00		As per Govt. Rules
27	SABEEH KAUSAR FARUQUI	DREO	184191.00		As per Govt. Rules
28	VIJAY SINGH CHOUHAN	Add. EE	189773.00		As per Govt. Rules
29	SURENDRA BAJPAYEE	Add. EE	186497.00		As per Govt. Rules
30	SUNIL SAXENA	Add. EE	185882.00		As per Govt. Rules
31	ASHOK KUMAR GUPTA	DREO	186497.00		As per Govt. Rules
32	HARIDAS ARYA	HELPER	63529.00		As per Govt. Rules
33	SATYENDRA SAHU	Add. EE	144266.00		As per Govt. Rules
34	T.K.SHRIVASTAVA	DREO	142316.00		As per Govt. Rules
35	BHARAT KUMAR MISHRA	Mechanic	116791.00		As per Govt. Rules
36	VED PRAKASH PANDE	Asst.	103022.00		As per Govt. Rules
37	NARENDRA K JAIN	Mechanic	116791.00		As per Govt. Rules
38	LAXMANDAS SAHINI	Mechanic	116791.00		As per Govt. Rules
39	JAGDISH MALVIYA	HELPER	63529.00		As per Govt. Rules
40	JAGANNATH MALVIYA	Peon	63529.00		As per Govt. Rules
41	RAM SAKHA NAPIT	HELPER	62577.00		As per Govt. Rules
42	PURUSHOTTAM SEN	HELPER	63529.00		As per Govt. Rules
43	RATAN SINGH	HELPER	62577.00		As per Govt. Rules

44	A.K. JAIN	Add. AO	170726.00		As per Govt. Rules
45	KALYANSINGH	Peon	63529.00		As per Govt. Rules
46	JAVED KHAN	HELPER	63529.00		As per Govt. Rules
47	DURGA BAHADUR	Peon	63529.00		As per Govt. Rules
48	NIRPAT SINGH	HELPER	62577.00		As per Govt. Rules
49	VISHNU PRASAD SHARMA	HELPER	62577.00		As per Govt. Rules
50	VANDANA CHATTERJI	Add. EE	176612.00		As per Govt. Rules
51	B.K.VYAS	Add. EE	184235.00		As per Govt. Rules
52	PRAVEEN TIWARI	Add. EE	186497.00		As per Govt. Rules
53	PRANAYAKUMAR SHANDILYA	Add. EE	184189.00		As per Govt. Rules
54	S.K. THORAT	Add. EE	168617.00		As per Govt. Rules
55	TARUN KUMAR RATNAWAT	Add. EE	186497.00		As per Govt. Rules
56	AJAY KUMAR SHUKLA	EE	181972.00		As per Govt. Rules
57	SHIV KUMAR BADAL	DREO	142316.00		As per Govt. Rules
58	RAJENDRA GOYAL	DREO	134037.00		As per Govt. Rules
59	G.N.SHUKLA	DREO	134041.00		As per Govt. Rules
60	NITA PALSULE	Add. P S	140003.00		As per Govt. Rules
61	MANIK RAO GAJBHIYE	MALI	63529.00		As per Govt. Rules
62	PRAHLAD JHABA	HELPER	63529.00		As per Govt. Rules

63	DEVENDRA SINGH	Mechanic	116791.00		As per Govt. Rules
64	GHANSHYAM SHARMA	DREO	150834.00		As per Govt. Rules
65	CHINTAMAN RAMBADIA	Peon	63529.00		As per Govt. Rules
66	RAMA SHANKAR TIWARI	Asst.	92931.00		As per Govt. Rules
67	A.B.GUPTA	Add. EE	186497.00		As per Govt. Rules
68	V.C. TIWARI	Mechanic	116791.00		As per Govt. Rules
69	ARCHANA SHUKLA	Jr. Asst.	88872.00		As per Govt. Rules
70	NARAYANBAHADUR	Peon	59958.00		As per Govt. Rules
71	JAGDISH PRASAD MALVIYA	AAO	124348.00		As per Govt. Rules
72	K.K. PANDE	Add. AAO	124348.00		As per Govt. Rules
73	VEERENDRA KUMAR5 DAS	Mechanic	115179.00		As per Govt. Rules
74	SHATRUGHAN SHUKLA	Mechanic	116791.00		As per Govt. Rules
75	B.R.RATHOR	Mechanic	115179.00		As per Govt. Rules
76	AKHILESH TRIPATHI	Add Asst. Prog.	140003.00		As per Govt. Rules
77	RAMADIN NAI	HELPER	63529.00		As per Govt. Rules
78	K.P. KUSHWAHA	HELPER	63529.00		As per Govt. Rules
79	Y.S.NAI	Peon	62577.00		As per Govt. Rules
80	D.S. RAJWAR	Jr. Asst.	86286.00		As per Govt. Rules
81	LAXMAN PRASAD YADAV	HELPER	62878.00		As per Govt. Rules

82	HARIRAM BASORE	Mechanic	105927.00		As per Govt. Rules
83	CHHAVILAL SHARMA	Peon	63529.00		As per Govt. Rules
84	GAMBHIR SINGH	Jr. Asst.	76667.00		As per Govt. Rules
85	UMASHANKER SHARMA	Peon	63529.00		As per Govt. Rules
86	VISHRAM DOHARE	Peon	63529.00		As per Govt. Rules
87	KAILASH CHAND PARMAR	Account Asst.	96439.00		As per Govt. Rules
88	ASHOK KUMAR DHABARDE	Account Asst.	94284.00		As per Govt. Rules
89	JAVED ALI	Driver	70225.00		As per Govt. Rules
90	SHARMILA WANE	T OPERATOR	81342.00		As per Govt. Rules
91	MOHAN BELVANSI	Driver	67205.00		As per Govt. Rules
92	ARVIND SHRIVASTAVA	STENO	91504.00		As per Govt. Rules
93	JAGDISH MARAVI	HELPER	61743.00		As per Govt. Rules
94	SANTOSH K.TANWAR	Mechanic	111787.00		As per Govt. Rules
95	RAMESH CHANDRA MINAMA	HELPER	60520.00		As per Govt. Rules
96	SHAILENDRA CALEB	Driver	69231.00		As per Govt. Rules
97	KHEMVANTI RAIKUAR	Jr. Asst.	83793.00		As per Govt. Rules
98	MAHESH KUMAR HANVANT	Jr. Asst.	82602.00		As per Govt. Rules
99	PREMADHAR NAPIT	Peon	59958.00		As per Govt. Rules
100	DWARIKA PRASAD VERMA	Peon	59958.00		As per Govt. Rules

101	RAMLAL DHRUV	HELPER	58765.00		As per Govt. Rules
102	BALRAM MANJHI	HELPER	52379.00		As per Govt. Rules
103	SITA RATHOR	Peon	58324.00		As per Govt. Rules
104	TRAPTI PURANIYA	Jr. Asst.	79025.00		As per Govt. Rules
105	SHIVA KANT TRIPATHI	Jr. Asst.	79025.00		As per Govt. Rules
106	MADHU TAMRAKAR	Jr. Asst.	79025.00		As per Govt. Rules
107	SAROJ KUSHWAHA	HELPER	58174.00		As per Govt. Rules
108	CHANDRA PRAKASH JOSHI	Jr. Asst.	79025.00		As per Govt. Rules
109	SHARDA RAWAT	Jr. Asst.	76707.00		As per Govt. Rules
110	ATUL SHARMA	Mechanic	101788.00		As per Govt. Rules
111	JAWHAR SINGH MARKO	Jr. Asst.	75573.00		As per Govt. Rules
112	LOKENDRA GOYAL	Jr. Asst.	75553.00		As per Govt. Rules
113	VIRENDRA SINGH THAKUR	Mechanic	102290.00		As per Govt. Rules
114	BALRAM KOSHITA	Account Asst.	87640.00		As per Govt. Rules
115	RAMBABU BANGER	Account Asst.	87639.00		As per Govt. Rules
116	SALAK RAM NARVARE	HELPER	51736.00		As per Govt. Rules
117	MOHAR SINGH	HELPER	51736.00		As per Govt. Rules
118	SUKHDEV SAPKALE	HELPER	50925.00		As per Govt. Rules
119	A.K.GUPTA	HELPER	50918.00		As per Govt. Rules

120	RAJENDRA KUMAR PAWAR	HELPER	50918.00		As per Govt. Rules
121	PRABHA DUBEY	Peon	50237.00		As per Govt. Rules
122	AMAN KHAN	Driver	60618.00		As per Govt. Rules
123	SADHNA JAIN MRS	Jr. Asst.	16510.00		As per Govt. Rules
124	ROHOT BOPCHE	Jr. Asst.	18928.00		As per Govt. Rules
		Total	12380203.00		

MPUVN - Right to Information

Chapter – 12 (Manual – 11)

The Budget Allocated to each Agency



MPUVN - Right to Information

Chapter – 13 (Manual – 12)

The Manner of Execution of Subsidy Programmes

As per govt. policy.

MPUVN - Right to Information

Chapter – 14 (Manual – 13)

Particulars of Recipients of Concessions, permits or Authorization granted by it

14.1 Please provide the information as per the following format:

· Name of Programme scheme

Remote Village Electrification Programme, Solar Photovoltaic Programme.

· Type (Concession/Permits/Authorization)

Subsidy will be available as per administrative approval of MNES, New Delhi.

· Objective

To promote Non-conventional Energy Sources and to create awareness among the people

· Eligibility

All SC/ST/OBC and general.

· Criteria for the eligibility

As per guidelines of MNES and on producing of caste certificate from SC/ST category.

· Pre-requisite

· Procedure to avail the benefits of the programme

1. On application of concerned beneficiary/institution : Under Solar Photovoltaic off Grid Programme.

2. On received of list of un electrified villages through DISCOM's with the recommendations of villages proposed to be electrified by non conventional energy sources.

· Time limit for the concession /Permits/ Authorizations

As per the guidelins of the MNES for the year.

· Application Fee (where applicable)

To be decided by Nigam.

· Application format (where applicable)

To be decided by Nigam.

· List of attachments (certificates/documents)

To be decided by Nigam.

· Format of Attachments

To be decided by Nigam.

· Detail of the benefit given

Administrative sanction/guidlines of RVE & SPV programme not received.

· Distribution of benefits

Through DREO & Head Office, Bhopal.

Details of applicable Central/State Financial Assistance /Incentive for Installation of Off Grid Solar Photovoltaic Power Plant for the year 2011-12

Category of Beneficiary	Central Financial Assistance	State Financial Incentive
For Private Beneficiary	@ 30% of Project Cost or Rs. 81/- per Watt which ever is less.	Nil
Selected Institutional Beneficiaries of Private sector	@ 30% of Project Cost or Rs. 81/- per Watt which ever is less.	@ 20% of Project Cost or Rs. 54/- per Watt which ever is less.(Only for 5 Kw to 25 Kw Capacity)
All Institutional	@ 30% of Project Cost	@ 20% of Project

Beneficiaries Government sector	of Rs. 81/- per Watt which ever is less.	Cost or Rs. 54/- per Watt which ever is less.(Only for 1 Kw to 25 Kw Capacity)
------------------------------------	---	---

Note- Quantity of Central/State Financial Assistance /Incentive is subjected to availability of funds from Central/State Government

Energy Conservation:-

EMPANELLEMENT STATUS OF CONSULTANTS FOR ENERGY AUDIT ACTIVITIES IN MP

Category-I (A)	Firms/ companies those empanelled with BEE as energy auditors shall be considered by default under this category; however they have to send their consent /confirmation for working with MPUVN Ltd, Bhopal
Category-I (B)	Firms/ companies those empanelled with BEE as ESCO shall be considered by default under this category; however they have to send their consent /confirmation for working with MPUVN Ltd, Bhopal
Category-II	Firms/ companies having Certified Energy auditors and individuals having Certified Energy Auditor certificate with other eligibility will be considered for this category

List of Energy Auditors empanelled with MP Urja Vikas Nigam Ltd.

Sr.No	Name of Firm	Address	Name of Lead Energy Auditor	Email ID	Contact Number	Empa Cat
1	Audittech Industrial Services Private Limited	C/o Ashish Bafna, Opp. Mahavir Bhawan, Tikarapara, Balod-491226	Mr. Ashish Bafna	info@audittech.co.in	9827143100	I(
2	Katyani Energy Solutions Pvt Ltd	WZ-490/A, Britannia Chowk, Srinagar, New Delhi-110036	Mr. R K Jain	katyanienergy@gmail.com	9868615189	I(
3	Pranat Engineers Pvt. Ltd.	A 16/6, Om Sai Complex, Site IV, Link Road, Sahibabad Industrial Area, Ghaziabad, Uttar Pradesh-201010	Mr. Satvinder Singh	info@pranat.in	9810160265	I(A),
4	Active Energy OPC Private Limited	C-1010, Kailas Business Park, Vikhroli (W), Mumbai 400079	Mr. Prabodh Kala	prabodh@activeenergy.in	9004346637	I(
-	URS Verification	F-3, Sector-6,	Mr. R Vaidyanathan	energy@ursindia.com	9818009692	I

6	Savecal energy Solutions LLP	3215/21, Behind Gagan Regency, Tatibandh, Raipur (CG)-492001	Mr. Himanshu Bhatt	savecalenergysolutions@gmail.com	9131136645	
7	Development Environ Energy Services Ltd	L-11-A, Plot No. C-001/A1, Max Towers, Sector -16 B, Noida (UP)-201301	Mr. R Rajmohan	desl@deslenergy.com	9650300612	I(A),
8	MCJ Energy Engineers Pvt Ltd	244, Chouhan Estate Near Maurya Talkies, GE Road Supela, Bhilai (CG)-490023	Mr. M C Jain	mcjain1948@gmail.com	9893008136	I(
9	PPS Energy Solutions	B-403, Bharti Vihar, S.No-78, Bharti Vidyapith Campus, Katraj, Pune (Maharashtra)- 411046.	Mr. Ravi Deshmukh	ravi@ppsenergy.in	9422857458	I
10	OM Energy Auditors& Advisors	E-4/207, ARERA COLONY, BHOPAL, Bhopal, Madhya Pradesh, 462016	Mr. Amit Gupta	amitgupta_65@yahoo.co.in	9425015715	
11	Empirical Exergy Pvt Ltd	18-E, Sudama Nagar, Indore-MP-452009	Mr. Rajesh Singadiya	rajeshsingadiya@gmail.com	7869327256	I
12	Energy Solutions Company	C-938, 9th Floor, Tower No-10, River Heights, Rajnagar Extension, Ghaziabad (UP)-201017	Mr. Ashu Sharma	energysolutioncompany@gmail.com	9868970770	I(A),
13	CGS GREEN	21, 2nd Floor, Nedunchelian Street, Kurunji Nagar, Chromepet, Chennai-600044, TN	Mr. Satyajit Hazra	cgsenergyservices@gmail.com	9840705464	I (
14	Concept Engineering	F-3, New Industrial Area,Phase-II,Mandeep, Dist-Raisen (MP)-462046	Mr. Gyanendra Saxena	conceptenergysavers@gmail.com	9826086462	
15	M/s Power Tech Consultants	K-8-82, Kalinga Nagar, Ghatikia, Bhubaneswar-751029, Odisha	Mr. Bibhu Charan Swain,	pwrтч@gmail.com	9937112760	I(
16	P2 Power Solution Pvt Ltd	A-95, Sector-80, Noida (UP)-201305	Mr. Gaurav Mahure	sales@p2power.com	7011515761	
17	Electrical Research Development Association (ERDA)	ERDA Road, GIDC Makarpura, Vadodara(Gujarat)-390010	Mr. Bhavesh Vasiyani	bd@erda.org	8238053682	I(
	SEES Energy Solution	296 Shivampuri Colony, Vishal Urban Block A, Flat No. 204, Indore (MP)- 452001	Mr. Nikhil Agnihotri	seesindia2019@gmail.com	7879770930	

19	Sabs India Sales Corporation	90/2 Abhinav Nagar, Chitawad Ring Road, Tin Emli, Indore (MP)	Mr. Sanjay Singh	sabsind@yahoo.co.in	9826012991	I(I)
20	Engineering Facility Services	7th Floor, 779, Gaur City Mall, Sector-4, Greater Noida, Gautam Buddha Nagar (UP)-201318	Mr. Deepak Bajpai	deepakefs@gmail.com	8826682703	I(I)
21	SABS Energy Enviro Pvt Ltd	90/2 Abhinav Nagar, Near Tin Emli, Behind Vihesh Jupiter Hospital, Indore (MP)-452001	Mr. Rambabu Raghuvanshi	sabsindia2018@gmail.com	8236088802	I(I)
22	R.Jagtap & Associates	7, Ganesh Society, Ring Road, Pratap Nagar, Nagpur (Maharashtra)-440022	Mr. Sanjay Malani	rsjagtap@yahoo.com	9422108370	
23	Bhagwat Technologies and Energy Conservation Pvt Ltd	5, Millenium Business Centre, 34, Corner Market Malviya Nagar, New Delhi -110017	Mr. Lakshmi Narain	ak@btecon.com	9891584175	I(A),
24	Operative Save Urja Solution Pvt Ltd	C-611, Rohini Sector 1, New Delhi - 110085	Mr. Vishal Goyal	saveurjasolutions@gmail.com	8447401115	I(A)
25	Saurabh Engineering Services	104, Shrinivas Apt, Ruikar, Road Mahal, Nagpur (Maharashtra)-440032	Mr. S D Bhattad	sdbhattad@gmail.com	9763190151	
26	Sambhav Group	'Satkriti', 112, Bhel Nagar, Ayodhya By Pass Road, PO- Piplani, Bhopal (MP)- 462 022.	Mr. Vineet Kaushik	vineetkaushik@hotmail.com	9977133000	
27	Yolax Infraenergy Pvt Ltd.	2nd Floor, Plot No.2, County Park, MR-5, Mahalaxmi Nagar, Indore, (MP)- 452010	Mr. Ramesh Singh Chouhan	rchouhan@yolaxinfra.com	9425103444	
28	SYNERGYTECH Engineers	GM-15A, Mansarovar Complex, Habibganj Station Road, No 6 Locality, Shivaji Nagar, Bhopal, MP- 462016	Mr. Narendra Kumar Jain	synergytech15@gmail.com	9826087504	
29	Zoule Solar Enerz LLP	M- 251, Ruchi Lifescape, Bhopal, (MP)- 462026	Mr. Shambhu Ratan Awasthi	shubham.s@zoulesolar.com	7566891818	

Category I (A):- Firms/Companies empanelled with BEE as Accredited Energy Auditors

Category I (B):- Firms Empanelled with BEE as ESCOs

Category II:- Firms/companies having Certified Energy Auditors and Individuals having Certified Energy Auditor Certificate from BEE

List of ESCOs Empanelled with M.P. Urja Vikas Nigam Ltd

Sr.No	Name of Firm	Address	Name of Lead Energy Auditor	Email ID	Contact Number	Em (
1	MITCON Consultancy and Engineering Services	1st Floor, Kubera Chambers, Shivajinagar, Pune (Maharashtra)-411005	Mr. Jignesh P Patel	tendercell@mitconindia.com	8669661689	
2	KBS Certification	414-424, Om Shubham Tower, Neelam Bata Road, NIT Faridabad-121 001 (Haryana)	Mr. Kaushal Goyal	director@kbsindia.in	9810712926	
3	ENCON Energy Management Services Pvt Ltd	L-51, J.V.V., Hiranandani Garden, Powai Mumbai (Maharashtra)-400076	Mr. Surendra Kumar	cdskumar@yahoo.co.in	9766363120	
4	DRA Consultants Limited	58, Ingole Nagar, Wardha Road, Opp. Airport, Behind Hotel Pride, Nagpur, Maharashtra 440005	Mr. Rajesh Nagpure	business@dra.net.in	9922954932	
5	Asiatic Traders	36, Shastri Market, M11 & M12, New Siyaganj, Vip Road, Indore, Madhya Pradesh 452007	Mr. Punit Doshi	info@asiatictraders.com	9425316570	

An energy service company (ESCO) is a company that provides a broad range of energy solutions including designs and implementation of energy savings projects, retrofitting, energy conservation, energy infrastructure outsourcing, power generation, energy supply, and risk management

Terms & Conditions of Registration / Empanelment

- The registration shall be valid for operations in Madhya Pradesh
- The registration shall be valid for a period of 2 years from the date of issuance of registration Certificate. However Managing Director, MPUVN may consider extension of validity for a period of up to 2 years based on the performance of the consultant. Granting extension is the sole right / discretion of the Managing Director, MPUVN.

- The registration is subjected to yearly review by MPUVN and shall be liable for cancellation in case of nonperformance, found indulging in unprofessional / unethical practices or violation of any of the terms & conditions of the registration by the consultant, specified herein.
- The Consultant shall be obliged to submit yearly work report pertaining to their overall activity, including relevant work done by them privately or under MPUVN/BEE etc.
- The Empanelled Consultant shall be required to conduct some work in a financial year.
- Motivation and identification of prospective clients/industries will be the sole responsibility of the consultants.
- The Empanelled Consultant shall be required to monitor & report post-audit implementation work in the industry audited by them.
- The Empanelled Consultant shall abide by the scope of work and the terms & conditions of the Energy Audit / management program.
- The Empanelled Consultant shall be required to participate in major meetings/ workshops convened by MPUVN Ltd.
- MPUVN will allot / award the work through a transparent method to selected consultants, which will be notified separately.

Payment Terms

The payment will be made after the completion of the Energy Audit work subject to:

- Presentation is made before the client department
- Report is duly accepted by the client department

Payment will be made as per terms and conditions described

- The Client department will pay
1. 90% of the contract value to the Energy Auditor
 2. Remaining 10% to MPUVN for the technical assistance rendered
- TDS etc. will be deducted at source as applicable.
 - In case the Consultant fails to execute the work (study) as per the time frame given in the work order a penalty of 1% of the total contract Value per week or part thereof & subject to maximum up to 10% of the total contract Value.

The Energy auditor shall submit the bills in triplicate. (Bills should clearly indicate the component of service tax in the billing amount & an undertaking that they have deposited or will deposit the service tax as per government norms)

Energy Audit Fee

A fixed non-negotiable lump sum fee of Rs 25000 /- shall be paid for Energy Audit work in establishments having annual electricity bill of less than or equal to Rs 25.0 lakh.

For establishments having annual electricity bill of more than Rs 25.0 lakh, Energy Audit fee shall be 1% of the actual annual electricity bill.

SCOPE OF INVESTMENT GRADE ENERGY AUDIT

The scope of the work includes a detail study for energy conservation options of various energy sources like Electricity, gas, Fuel oil etc. in the building and recommends actions for reducing the same and promotion of renewable energy sources in the buildings subject to requirement and suitability constraint.

The broad scope of the study will be as per the following.

1. View of present electricity, gas fuel oil etc. & estimation of energy consumption in various load canters like lighting, Air-Conditioning, Water Pumping etc.

a) Electrical Distribution System

b) Lighting System

c) Heating, Ventilation & Air-Conditioning System (HVAC system)

d) Diesel Generator (DG) Sets (if any)

e) Water Pumping System

f) Thermic Fluid Heaters / Boilers (if any)

g) Motor Load Survey

h) Energy Monitoring & Accounting System

a) Electrical Distribution System

i. Review of present electrical distribution like Single Line Diagram (SLD), transformer loading, cable

loading, normal & emergency loads, electricity distribution in various areas / floors etc. (please give consumption history in tabular form)

- ii. Study of Reactive Power Management and option for power factor improvement.
- iii. Study of power quality issues like Harmonics, current unbalance, voltage unbalance etc,
- iv. Exploring the Energy Conservation options in electrical distribution system.

b) Lighting System

- i. Review of present lighting system, lighting inventories etc.
- ii. Estimation of lighting load at various locations like different floors, outside (campus) light, pump house and other important locations.
- iii. Detail lux level survey at various locations and comparison with acceptable standards.
- iv. Study of present lighting control system and recommendation for improvement.
- v. Analysis of lighting performance indices like Lux/m, lux/watt, lux/watt/m and comparison with norms of high rise buildings.
- vi. Exploring the Energy Conservation Options in lighting system.

c) Heating, Ventilation & Air-Conditioning System (HVAC system)

- i. Review of present HVAC system like central AC, window AC, split AC; package AC, Water Coolers, and Air Heaters etc.
- ii. Performance assessment of window AC, Split AC and Package AC system.

ii. Performance Assessment of Chillers, Cooling Towers, Air Handling Units (AHUs) and cold insulation system of central AC.

iv. Analysis of HVAC Performance like estimation of Energy Efficiency Ratio (EER i.e. KW/TR), Specific Energy Consumption (SEC) of Chilled Water Pumps, Condenser Water Pumps, AHUs etc and comparison of The operating data with the design data.

v. Exploring the Energy Conservation Options in HVAC system.

d) Diesel Generator (DG) Sets (if any)

i. Review of DG set operation

ii. Performance Assessment of DG sets in terms of Specific Fuel Consumption (SFC i.e.kWh/Liter),

iii. Exploring the Energy Conservation Options (ENCON) in DG Sets.

iv. details of the running of the DG sets.

e) Water Pumping System

i. Review of water pumping, storage and distribution systems.

ii. Performance assessment of all major water pumps i.e. power consumption vs. flow delivered, estimation of pump efficiency etc.

iii. Exploring the Energy Conservation Options (ENCON) in Water Pumping System.

f) Thermic Fluid Heaters / Boilers (if any)

i. Performance assessment of hot water generators or Thermic fluid heaters like estimation of

efficiency etc.

ii. Exploring the Energy Conservation ENCON options in this systems

g) Motor Load Survey

i. Conducting the motor load survey of all drives to estimate the % loading.

ii. Exploring the Energy Conservation ENCON options in electric drive system.

h) Energy Monitoring & Accounting System

a. Detail review of present energy monitoring & accounting system in terms of metering, record keeping, data logging, periodic performance analysis etc.

b. Recommend for effective energy monitoring & accounting system.

i) Others

- Review of present maintenance practice, data recording practices, general awareness practices, replacement policies and building safety practices as applicable to high rising buildings and recommend for improvements.

- Consider Promotion of renewable energy based systems subject to requirement and suitability constraint.
- Any other systems/ gadgets etc. that is to be analysed for energy conservation point of view etc

- Cost-Benefit Analysis of each ENERGY CONSERVATION (ENCON) options indicating simple pay back

period, return on investment (ROI), internal rate of return (IRR).

- Preparation of Project Report and submission of the same to SDA/Building owner.

2. Recommendations

(a) List of options in terms of No cost

(b) List of options in terms of Low Cost, Annual Energy & Cost savings, and payback with all relevant details.

(c) List of options in terms of Medium cost and high Investment Cost, Annual Energy & Cost savings, and payback with all relevant details.

Recommendations shall also include Implementation plan for energy saving measures/Projects; General House keeping tips and Performa for monthly reporting of energy savings / action taken for energy conservation by the beneficiary to MPUVN.

3. MAJOR DELIVERABLES IN THE PROJECT REPORT

The Report should essentially contain the following information:

- Methodology adopted for the study.
- Executive Summary with brief details of the recommendations & payback period
- Introduction (shall comprises of the contact person and building details etc.)
- Present energy scenario of the building.

- Detail analysis of the data obtained through field survey, trial measurements by portable gadgets, discussion with concerned personnel etc. for part 1(a) to (i)
- Recommendations for energy saving options in all possible areas with cost-benefit analysis for part 1(a) to (i).
- Technical Specifications for any retrofit options,
- List of suppliers / manufacturers of energy efficient technologies • Ready to use bidding document for implementation of Energy efficiency measures in the building for recommendation part 2 (b) & (c)

4. Completion certificate

Ref: order vide no: -----	dated:-----
It is certified that the Investment grade Energy Audits of -----	
------(name of the building with address) has been completed during (date) -----to	
-----andwe are satisfied with the contents of the report.	
Name of the CEA	
(on behalf of M/s -----)	
Sign. of CEA:	
Registration Number of CEA	
We acknowledge the facts given above and have received a copy of the Investment grade Energy Audits report for further action. We will implement the energy conservation measures as suggested in the report	

Name of the concerned officer of the Building with seal

Tel no:

Signature : Date:

TENTATIVE MAJOR CONTENTS OF REPORT

- i. Acknowledgement
- ii. Executive Summary

(Table showing Energy savings Options at a glance & Recommendations; details of all such recommendations shall be in the report)

1.0 Introduction about the Building-

- 1.1 General building details and descriptions, including the details of the contact person or in-charge for energy conservation activity in the building (including contact numbers, e-mail etc.).
- 1.2 Energy Audit Team.
- 1.3 Component of energy cost, statement of last twelve months energy expenses in the building.
- 1.4 Major Energy use and Areas.

2.0 Energy and Utility System Description-

- 2.1 List of Utilities
- 2.2 Brief Description of each utility
 - 2.2.1 Electricity
 - 2.2.2 Water
 - 2.2.3 Compressed air
 - 2.2.4 Chilled water
 - 2.2.5 Cooling water
 - 2.2.6 Other

3.0 Detailed Process flow diagram and Energy & Material

balance-

3.1 Flowchart showing existing flow rate of energy and usage

3.2 Water balance for entire building

4.0 Energy efficiency in building-status & practices.

5.0 Energy Conservation Options & Recommendations-

5.1 List of options in terms of No cost/ Low Cost, Medium cost and high Investment Cost, Annual Energy & Cost savings, and payback with all relevant details.

5.2 Implementation plan for energy saving measures/Projects

5.3 Ready to use bidding document for implementation of Energy efficiency measures in the building.

5.4 Status & Scope of Renewable Energy Projects.

III. Information as per our format-1

IV. Information as per our format-2

ANNEXURES

A1. Energy Audit Worksheets
A2. List of instruments

A3. List of Vendors and Other Technical details

A4. Completion certificate

ECBC Notification for Madhya Pradesh

इसे वेबसाइट www.govtpress.nic.in से भी
डाउन लोड किया जा सकता है।



मध्यप्रदेश राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 254]

भोपाल, सोमवार, दिनांक 14 जून 2021-ज्येष्ठ 24, शक 1943

नवीन एवं नवकरणीय ऊर्जा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 14 जून 2021

क्रमांक-F1-6-2021-साठ.- विद्युत मंत्रालय, भारत सरकार द्वारा जारी ऊर्जा संरक्षण अधिनियम 2001 (2001 का 52) के तहत ऊर्जा संरक्षण भवन संहिता 2018 को केन्द्र सरकार द्वारा अधिसूचित किया गया है, जिसे ऊर्जा संरक्षण अधिनियम 2001 की धारा 15(a) द्वारा प्रदत्त शक्तियों के तहत राज्य नामित अभिकरण (मध्यप्रदेश ऊर्जा विकास निगम लि.) द्वारा "ऊर्जा संरक्षण भवन संहिता नियम 2018" को प्रदेश की आवश्यकताओं को ध्यान में रखते हुए स्थानीय जलवायु परिस्थितियों के अनुसार संशोधन पश्चात् माननीय मंत्री, नवीन एवं नवकरणीय ऊर्जा विभाग के प्रशासकीय अनुमोदन उपरांत "मध्यप्रदेश ऊर्जा संरक्षण भवन संहिता नियम" को मध्यप्रदेश में लागू करने हेतु सर्व साधारण की जानकारी के लिए उक्त का प्रकाशन "मध्यप्रदेश राजपत्र (असाधारण)" में किया जा रहा है।

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

संजय दुबे, प्रमुख सचिव.

In exercise of the powers conferred by clause(p) of Section-14 of the Energy Conservation Act, 2001 (52 of 2001), empowers the Central Government to prescribe Energy Conservation Building Code for efficient use of energy and its conservation in the building or building complexes, by notification, in consultation with the Bureau of Energy Efficiency

AND WHEREAS, clause(a) of Section-15 of the Energy Conservation Act, 2001 (52 of 2001), empowers the State Government to amend Energy Conservation Building Code, in consultation with the Bureau of Energy Efficiency, to suit the regional and local climatic conditions and may, by rules made by it, specify and notify the Energy Conservation Building Code applicable to the State of Madhya Pradesh

Solar Water Heati

Solar water heating system is a device that helps in heating water by using solar energy (sun rays). Solar energy (sun rays) is used for heating water. Water is easily heated. Solar water heaters (SWHs) of 100-300 liters capacity are suited for domestic guest houses, hotels, hospitals etc. A 100 liters capacity SWH can replace approximately 1500 units of electricity annually. The use of 1000 SWHs can save approximately 1 MW. A SWH of 100 liters capacity can prevent

Working of a Solar Water Heater

The Sun's rays fall on the collector panel (a component of solar water heater). Inside the collector, solar radiation is absorbed and transfers the heat energy to a tank which is insulated to prevent heat loss. Circulation of water continues automatically due to the thermo siphon system. Based on the collector, a solar water heater consists of a collector to collect solar energy and a tank in which water can be used later any time.

Main Components of Solar Water Heating System

Main components of solar water heater system are

- Solar Collector (to collect solar energy)
- Insulated tank (to store hot water)
- Supporting stand
- Connecting pipes and instrumentation etc.

Applications of Solar Water Heater

Water heating is one of the most cost-effective uses of solar energy. It is widely installed worldwide. Solar water heaters can be used for Homes, Clubs, Restaurants, Dairy plants, Swimming Pools, Canteens, Ashrams, Hostels, etc. They can save electricity or fuel bills considerably.

Usage of solar water heater for any application where steam is produced can save electricity or fuel bills. A residence can save 70-80% on electricity or fuel bills by using a solar water heating system. Solar water heaters are known to have the same life span as the fuel they replace.

Types of Solar Water Heater

Basically two types of solar water heater are available in the market

- Flat Plate solar water heater – Solar radiation is absorbed by a metallic box covered on the top with glass sheet.
 - Evacuated Tube Collector – The Collector is made of double glass tubes with insulation.
-

Flat Plate Collector (FPC) Solar Water Heater

A black absorbing surface (absorber) inside the flat plate collectors at flowing through it. Bureau of Indian Standards has standardized this type

Evacuated Tube Collector (ETC) Based Solar

An ETC collector is made of double layer borosilicate glass tubes evacuated tube is coated with selective absorbing material. This helps absorption of flows through the inner tube. However, these types of collectors have not who have been empaneled by the Ministry of New & Renewable Energy/ of sample system.

COST

Cost of the solar water heating systems are as under:-

(Cost includes, Hot Water Tank, support structures and installation and cost charged as per actual.

S. No.	Capacity of the System	Rate
1	100 liters per day (lpd)	
2	200 lpd	
3	300 lpd	
4	500 lpd	

5	Mounting of light	Pole height 5 m above the ground level and 1 m below m above the ground level.
6	Electronics Efficiency	Overall total Efficiency of the Electronics should be Mi
7	Duty Cycle	Dusk to dawn: First 4 Hours full light (Min. 24 Lux), rest of the time a (Higher light output will be preferred)
8	Autonomy	3 days or Minimum 36 operating hours per permissible Lithium-Ferro Phosphate Battery.
9	Ingress Protection – IP	Optical and Control gear compartment - IP 65 / IP 66
10	Impact resistance of casing	≥ IK 08
11	Radiated Emission Test	As per CISPR-15
12	ESD (Electro Static Discharge) and Radiated susceptibility test	As per IEC 61547

Information available in an electronic form

Office website address as follows :

www.mprenewable.nic.in

MPUVN - Right to Information

Chapter – 17 (Manual – 16)

Particulars of the facilities available to citizens for obtaining information

17.1 Means methods are facilitation available to the –public which are adopted by the department for dissemination of information.

Like

· Office Library

Nigam has its own office library situated at Head Office, Bhopal.

· As per sanction of MNRE and State Govt. Budget allocation various

"Information & Publicity" activities for creating awareness about renewable energy in Madhya Pradesh as under :-

- Exhibition Organize from time to time
- Orientation and awareness camps
- Advertisement in newspapers and magazine
- Outdoor publicity - Hoardings, Bus Stop Shelters and Wall Paintings
- Publicity through TV/Radio Spots/Jingles
- Publicity through Katputli/ Nukkad Natak/ Road show etc.
- Publicity through handbill, Pumphlets, Posters, Brochures, Booklets, Essay and Painting Competitions etc.

· Notice Board

Nigam has one Notice Board.

- Inspection of Records in the office

Whenever required.

- System of issuing of copies of documents

As per rules.

- Printed manual Available

Under publication.

- Website of the Public Authority

Under process.

MPUVN - Right to Information

Chapter – 18(Manual– 17)

Other Useful Information

18.1 Frequently Asked Questions and their Answers by Public

· What is energy audit ?

To show the energy gap between the demand and supply of energy.

· Can we save electricity from energy audit ?

Yes.

· What is biomass ?

Agriculture Waste and forest residue which are useless are called Biomass.

· What is IREP ?

In this programme the villagers are given minimum energy need.

· What is solar cooker ?

It is device in which food is cooked from solar energy.

· What is the cost of solar cooker ?

The new rates are yet to be decided.

· What is Solar Water Heating System ?

It is a device in which water is heated through solar energy.

· What is Solar Photovoltaic System ?

It is device in which electricity is produced from Solar Energy.

18.2 Related to seeking Information

· Application form (a copy of filled application form for reference)

· Fee

· How to write a precise information request- Few Tips

· Right of the Citizen in case of denial of information and procedure to appeal

As per guidelines of Govt.

18.3 With relation to training imparted to public by Public Authority

No training programme is arranged for the public.

· Name of training programme with brief description ?

For O&M of systems under usha kiran urja programme.

· Time period for Training Programme/Scheme ?

As per the Programme.

· Objective of training ?

O&M of various systems.

· Physical and Financial Targets (Last Year)

As per Manual No. 12

· Eligibility for training

As per Manual No. 12

· Perquisite for training (if any)

To Promote non conventional energy sources in districts/villages/manjre tole.

· Financial and other form of help (if any)

As per Manual No. 12

· Description of help (Mention the amount of Financial help, if any)

As per Manual No. 12

- Procedure of giving help

As per Manual No. 12

- Contact information for applying

Managing Director, M.P. Urja Vikas Nigam Ltd., Shivaji Nagar, Bhopal

- Application Fee (Wherever applicable)

As per Govt. Rules.

- Other Fees (Wherever applicable)

As per Govt. Rules

- Application Form (In case the application is made on plain paper, please mention the details which the applicant has to provide)

As per Govt. Rules

- List of enclosures/ documents

-

- Format of enclosures/ documents

-

- Procedure of application

As per Govt. Rules

- Selection Procedure

As per Govt. Rules

- Time table of training programme (In case available)

Not applicable.

- Process to inform the trainee about the training schedule

News paper, advertisement and District Panchayat.

- Arrangement made by the Public Authority for creating public awareness about the training programmes.

Work shop, exhibition, News paper.

- List of Beneficiary of the training programme at various levels like district level, block level etc.

Contact DREO.

18.4 With relation to Certificate, No objection certificate etc issued by the Public Authority not included in Manual

– 13 - Not applicable -

- Name and description of the certificates and NOCs

- Eligibility for applying

- Contact Information for applying

- Application Fee (Wherever applicable)

- Other Fees (Wherever applicable)

- Application Form (In case the application is made on plain paper, please mention the details which the applicant has to provide)

- List of enclosures/ documents
- Format of enclosures/ documents
- Procedure of application
- Process followed in the Public Authority after the receipt of application
- Normal time taken for issuance of certificate
- Validity period of certificate (If applicable)
- Process of renewal (If any)

18.5 With relation to registration process - Not applicable -

- Objective
- Eligibility for registration
- Pre requisites (if any)
- Contact information for applying
- Application Fee (Wherever applicable)
- Other Fees (Wherever applicable)
- Application Form (In case the application is made on plain paper, please mention the details which the applicant has to provide)
- List of enclosures/ documents
- Format of enclosures/ documents
- Procedure of application
- Process followed in the Public Authority after the receipt of application
- Validity period of certificate (If applicable)
- Process of renewal (If any)

18.6 With relation to collection of tax by Public Authority (Municipal Corporation, Trade Tax, Entertainment Tax etc.) - Not applicable -

- Name and description of tax
- Purpose of tax collection
- Procedure and criteria for determination of tax rates
- List of major defaulters

18.7 With relation to issuing new connection electricity / water supply, temporary and permanent disconnection etc. (This will be applicable to local bodies like Municipal Corporation/ Municipalities/ UPCL) - Not applicable -

- Eligibility for connection
- Pre requisites (if any)
- Contact information for applying
- Application Fee (Wherever applicable)
- Other Fees/ Charges (Wherever applicable)
- Application Form (In case the application is made on plain paper, please mention the details which the applicant has to provide)
- List of enclosures/ documents
- Format of enclosures/ documents
- Procedure of application
- Process followed in the Public Authority after the receipt of application
- Brief description of terms used in the bills
- Contact information in case of problems regarding Bills or service
- Tariff and other charges

18.8 Details of any other public services provided by the Public Authority.

Non-Conventional Energy Sources.

Details of related Institutions?

Programme

Go Samwardhan Se Swawlambanj Priyojna

· Name and address of related institution ?

State level advisory committee/ Technical committee MP UVN H.O. Bhopal.

· Type of Institution (Board/Parishad/Committee/Others)

Committee.

· Short description of the Institution (Year of establishment, purpose, main works)

Go Samwardhan Se Swawlambanj Priyojna is formed in the year 2004 by Govt. of M.P.

· Introduction of the Institution

· Name of Head officer - Managing Director, MP Urja Vikas Nigam Ltd., Bhopal

· Head Office Address - 'Urja Bhawan' Link Road, No.2, Shivaji Nagar, Bhopal.

· Duration of meeting - As an when required.

· Whether Public can

participate in the meeting - No

· Whether minutes of the - Yes

meeting are prepared

· Whether public can demand - As per Govt. rules

minutes of the meeting.

2.2 Name and address of concerned insitutions ?

· Study of Energy and Research Centre, Devi Ahilya Vishwavidhayala, Khandwa Road, Indore.

Type of Institution(Board/Parishad/Committee)

· Others

Introduction of Institution

· Advisory, Academic Research and Development Works.

· Shri C.S. Chadda, Chairman & Life time member

· Shri Sanjay Dubey , Vice President

· Shri S.M. Das Gupta, Member

· Shri M.S. Sodha, Mamber

· Shri Bamhoria, Member

· Shri T.G.K. Menon, Member

· Shri S. P. Singh, Member

· Shri H.P. Garg, Member

· Name of Head officer - Director, CESR, Indore

· Head Office Address - Study of Energy and Research Centre, Devi Ahilya Vishwavidhayala, Khandwa Road, Indore.

· Duration of meeting - As and hen required.

· Whether Public can

participate in the meeting - No

· Whether minuites of the - Yes

meeting are prepared

· Whether public can demand - No
minutes of the meeting.

2.3 Name and address of related institution ?

· M.P. Wind Farm Limited 102 Zone-II, M.P. Nagar, Bhopal

Type of Institution (Board/Parishad/Commitee/Others)

· Others.

Short description of the Institution (Year of establishment, purpose, main works)

· In the field of Wind Energy it is established in the year 1994. Works for investors infrastructure facilities production, supply, connection with the grid.

Work on turn key basis for power generation.

· Installation/operation & maintenance of Wind Energy Systgems.

Introduction of Institution

· Executive body.

Type & present member

As per the company Act 1956 jointly registered. In this organisation 25% shares are of MP Urja Vikas Nigam Ltd., 24% of the IREDA and rest 51% are of Energy Consultant.

1 Shri Karmveer Sharma - Managing Director

2. Shri Manan Kumar Deb - M.D.

3. Dr. J.R. Meshram - Director, MNRE

4. Shri K.Shridaharan - Chief G.M. IREDA

5. Brig. Guru Bakhsh Singh -

6. Prof, M.S.M. Das Gupta

7. Shri Rajan Deb

8. Representative of MP UVN & MPSEB

· Name of Head officer - Shri Manan Kumar Dev

Head Office Address - M.P. Wind Farm Limited 102 Zone-II, M.P. Nagar, Bhopal

- Duration of meeting - 3 to 4 times in a year.
- Whether Public can participate in the meeting - No
- Whether minutes of the meeting are prepared - Yes
- Whether public can demand minutes of the meeting. - Yes as per Govt. rules.

2.4 Name and address of concerned institutions ?

- State level Committee.

Type of Institution (Board/Parishad/Committee/Others)

- Committee.

Introduction of Institution

- In the field of Wind Energy it is established in the year 1995. Works for investors infrastructure facilities production, supply, connection with the grid and to provide facilities as per gadget No. A-3-32-94(5) dated 28/2/96 and Gadget No. A-3-32-94(5) 69,70,71,72 dated 14/9/96.
- Role of concerned Institution (Advisory committee, Managerial / Executive / Others)

Others.

.

Present Members

1. Principal Secretary - Chairman
2. Managing Director,MPUVN - Member
3. Secretary, Industries - Member
4. Commercial Tax Commissioner - Member
5. Chief Engineer,Electrical Safety- Member
6. Executive Director MPSEB - Member
7. Chief Engineer, MPUVN – Member

1. Name of Head officer - Shri Sanjay Dubey , PS Energy, Govt. of M.P.

2. Head Office Address - M.P. Secretariate, Vallabh Bhawan, Bhopal.

3. Duration of meeting - 3 months.

4. Whether Public can participate in the meeting - No
- Whether minutes of the meeting are prepared - Yes

· Whether public can demand minutes of the meeting. - Yes as per Govt. rule.

2.5 Name and address of concerned institutions ?

District Renewable Energy Advisory Committee ?

- This is functional in all district headed by the Collector.

Type of Institution (Board/Parishad/Committee/Others)

- Committee.

Introduction of Institution

- This committee is formed by MNRE New Delhi and Govt. of M.P. in the year 2005 to implement and publicity for the programmes related to Non-Conventional Energy Sources.
- Role of concerned Institution (Advisory committee, Managerial / Executive / Others)
- Advisory.

Type and Present Members

- This committee is formed by MNRE New Delhi and Govt. of M.P. in the year 2005 to implement and publicity for the programmes related to Non-Conventional Energy Sources.

Present Members

1. District Collector - chairman
2. Project Director DRDA - Member
3. CEO, Jila Panchayat - Member
4. General manager, DIC - Member
5. DFO/Dy. Director (Social Forestry) Member
6. Civil Surgeon - Member
7. District Information Officer - Member
8. President, Bar Council - Member
9. Local Industries Association - Member
10. Representative of Hon'ble - Member
Member of Parliament
11. Representative of NGO - Member
12. Representative of Rotary Club - Member
13. Representative of Lions Club - Member
14. Representative of Nehru Yuva - Member
Kendra.
15. Bank Manager - Member
16. DREO, MP UV N - Member

- Name of Head officer - District Collector
- Head Office Address - Collectorate

- Duration of meeting - 3 months.
- Whether Public can participate in the meeting - No
- Whether minutes of the meeting are prepared - Yes
- Whether public can demand minutes of the meeting. - Yes as per Govt. rule.

Chapter-18

(Information related to Procurement)

Chapter-19

(Public Private Partnership)

Chapter-20

(Transfer Policy and Transfer Order)

Chapter-21
(RTI Application received and there responses)

Chapter-22
(CAG and PAC paras)

Chapter-23
(Citizens Charter)

Chapter-24
(Discretionary and Non-discretionary grants)

Chapter-25
(Foreign Tours of CM/Ministers/Officer)